

Member Tip: Using the Private Message Button

What Is the Private Message Button?

The **Private Message** button allows you to send a direct, one-to-one message to another Rusty Bindings member without posting publicly in the chat room.

When You Should Use the Private Message Button

Use the button for: - Asking questions about an item that is for sale - Sharing phone numbers or email addresses - Coordinating payment or pickup details - One-on-one conversations not meant for the group

When You Should *Not* Use the Private Message Button

Do **not** use it for: - General discussions - Event announcements - Questions that benefit the whole club

Those belong in the public chat rooms.

How to Use the Button

1. Click the **Private Message** button on the page or post
2. A chat window will open
3. Type your message
4. Click **Send**

That's it.

Helpful Tip

If you are responding to a **[FOR SALE]** post, always move detailed questions and arrangements to a private message. This keeps the public chat clean and easy to read.

Thank you for helping keep Rusty Bindings chat friendly, organized, and useful for everyone.